

KINGSTONE AND THRUXTON GROUP PARISH COUNCIL

Parish Clerk: Mrs Lesley Hay, Bankcroft, Monkland Herefordshire HR6 9DB

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Kingstone and Thrupton Group Parish Council Website

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MINUTES

of Kingstone and Thrupton Group Parish Council

Meeting held in Kingstone Village Hall

on Wednesday 6th November 2019 at 7.00p.m.

PRESENT: Cllr M. Walker (Chairman); Cllr D Lloyd; Cllr C Russell; Cllr L Thorne; Cllr S Walker (Vice Chairman) Cllr. A Vincent and Cllr J. Watkins.

Ward Cllr C Bolderson. Mr S Madison – Sport Association

Parish Clerk: Mrs L A Hay

Gerry Quane MCIQB, Construction Manager, JHD Partnership Housing

Also, present were 10 members of the public;

Chairman welcomed those present to the November meeting.

The Chairman confirmed that since the last meeting Cllr T Barnett had tendered her resignation as a Parish Councillor. The Elections Officer has been informed and the vacancy notices will be displayed on the Notice Boards.

1.0. APOLOGIES FOR ABSENCE: none received.

2.0 DECLARATIONS OF INTEREST AND WRITTEN APPLICATIONS FOR DISPENSATIONS by Parish Councillors – none received.

3.0 TO CONSIDER CO-OPTION PARISH COUNCILLORS – no nominations were put forward.

4.0 THE MINUTES OF PARISH COUNCIL MEETING held on the 2nd October 2019 – it was agreed the minutes to be a true record and it was unanimously voted that they be adopted and signed by the Chairman.

5.0 OPEN SESSION

(5.1) Local resident, Mrs Claire Evans, gave a short presentation with regard to support for children and young adults in the village. Mrs Evans gave details on the HVOSS project 'No Wrong Door for Young People' and her understanding that there may be funding available via HALC and the Herefordshire Community Foundation. Mrs Evans offered her support to the Parish Council if they wished to proceed with an application for funding.

After discussion, it was agreed that, in the first instance, Mrs Evans would draft a questionnaire that would be circulated around the schools in the area. The questionnaire would ask the children and young adults what they would like to have in their village in the way of recreational/sporting activities – these responses would then act as a base for the funding application.

Mrs Evans will liaise with Ward Cllr Bolderson and the draft leaflet will come back to the Parish Council before it is circulated to the schools.

Item to remain on going.

(5.2) Gerry Quane MCIQB, Construction Manager, JHD Partnership Housing

Mr Quane gave a presentation on behalf of JHD Partnership Housing outlining details of their two current planning applications:-

Phase 1 - 193261 – Brownfield land off Dean Pool, Kingstone – 9 houses

Phase 2 193566 – Central Park, Dean Pool, Kingstone – 5 houses

Mr Quane explained that these houses are being built in conjunction with Citizen Housing Association, West Midlands and will be 'affordable homes' mostly for rent or assisted purchase.

There was discussion on various issues associated with the development – some of those highlighted were potential parking issues on both sites - particularly the lack of provision for visitor parking. There was discussion on street lighting and it was explained that the developers have indicated lighting on this private road on their plans. During discussion it was unanimously agreed that the Parish Council did not want an additional column in the vicinity of their frontage to close the gap in the existing lighting scheme on the village road.

Clerk was asked to inform Highways and Transport of this decision.

Mr Quane made a request to use a grass area as a temporary site accommodation. This was discussed and it was agreed this was acceptable provided there was adequate security hoardings in place. There must also be a safe passageway and the stone wall left intact.

Mr Quane explained that they hoped to start work on Phase 1 before the end of the year and finish by September 2020.

The Chairman thanked both speakers for the presentations.

(5.3) A number of residents were in attendance to raise drainage issues within the parish and highlight the impact that farming practices and lack of ditch clearing is having on the local environment – particularly following the recent flooding issues.

After discussion, it was agreed that, in the first instance, a site visit would be beneficial to share information/suggestions etc. The Locality Steward; Ward Councillor, the Chairman and residents will meet and attempt to put together a map of hotspots where known flooding events occur. They will report back to the next meeting.

In the meantime, Ward Cllr Bolderson will find out who she can liaise with to help put this plan together and gain advice on how she can work with the local farming community / BBLP to ensure that appropriate ditches are cleared and where necessary other flood management practices are put in place.

In the meantime, Cllr Watkins agreed to store sandbags and it was unanimously agreed that the Clerk should go ahead and order sandbags to the value of £300 to be delivered for local use as and when.

The Chairman closed the Open Session

6.0 CHAIRMAN'S REPORT

(6.1) The Chairman reported that following a letter with regard to parking on the pavement – a letter had now been hand delivered to all residents within the vicinity politely requesting they refrain from parking on the pavement.

(6.2) Community Speed Watch – volunteers are still sending in their application forms. Item to be deferred until next meeting.

(6.3) The siting of new dog waste bin was again discussed and it was unanimously agreed that it should be sited half way along Cooks Lane. This decision was followed by a discussion on who would be responsible for emptying the bin. It was agreed that the Chairman should liaise with the resident to confirm his original offer of funding and help with emptying the bin. To report back to next meeting.

(6.4) Update on K25 – B4349 – Ward Cllr Bolderson reported that she and representatives from Herefordshire Council Highways Dept would be walking all footpaths tomorrow – Thursday. It is hoped to look at various options and bring back to the table a plan in order to develop a map of all the footpaths in the area and

in particular any that would benefit from the 106 monies available. Item to remain on the agenda.

(6.5) The Chairman reported that he and Ward Cllr Bolderson had visited the dirt bike track at Withington. Photographs of the area were circulated.

During the discussion that followed – it was agreed that, initially it would be advisable to do a risk assessment – probably by the police. It would be necessary to contact the housing association contact – to confirm they are still agreeable to use the Low Field Meadow as a dirt bike track. Once this is confirmed, and the PC have made their go/no go decision, it may be worth considering a joint project with Herefordshire Housing to renovate the existing park with the grant funding

Lengthy discussion followed on a wide range of issues associated with this proposal including the various areas of possible funding. It was agreed that the Ward Cllr will arrange a meeting with David Tristram - Funding and Enterprise Officer- to discuss possible revenue/capital grant options. The Ward Cllr will also liaise with Claire Evans with regard to getting this possible facility included in the survey to be circulated to the local youth.

It was agreed that the Clerk would approach the Council's Insurance Company to ascertain if the current PC insurance would cover the bike track assuming regular maintenance checks are carried out and any necessary repair work is done as a matter of urgency.

There was discussion on possible maintenance costs – which could include 1/2hr of lengthsman time per month + annual review; there should be minimal costs for maintenance materials as there is no equipment but there would be costs involved for grass cutting / emptying bins.

Item to remain on the agenda,

(6.6) New Notice Board at Thruxton – it was agreed that the existing Notice Board was in urgent need of replacement. Costings for a new Board and erection to be brought to the next meeting.

7.0 WARD COUNCILLOR REPORT. Ward Cllr Bolderson gave a detailed verbal report which is added, as an attachment, to the end of these minutes.

8.0 VILLAGE HALL COMMITTEE REPORT: The revised extension plans are still in the process of being drawn up – no other news to report.

9.0 SPORTS ASSOCIATION REPORT: Mr Maddison reported the playing fields had suffered from the recent flooding issues. The dog waste problem was increasing with walkers, especially early morning walkers, ignoring the notices informing them of the legal requirement and the penalties associated with not 'cleaning up after their dog'. The problem is such that Fairfield School now have to collect dog waste prior to using their playing fields. It was suggested an article reminding dog owners of their legal requirements could be included in "Tracking The News".

10.0 LOCALITY STEWARD / LENGTHSMAN SCHEME

(10.1) No representative present. No reports available.

(10.2) Lengthsman report – none available. Work sheet – the two bridges previously reported as in a poor state of repair are now in urgent need of replacement/repair. The Chairman will provide the footpath numbers and the clerk will send the lengthsman a work sheet.

(10.3) As previous discussed – the Clerk will arrange delivery of sandbags up to the value of £300 to be stored with Cllr Watkins at Arkstone Court, Kingstone HR2 9TR

11.0 PLANNING

(11.1) Update Lagan Homes - The Chairman had no up to date information but the Ward Cllr included a detailed up date in her report at the end of these minutes. During the discussion on Lagan Homes –it became apparent that there may be an issue with regard to a fence which is protected under a Conveyance – Mr Maddison will furnish Ward Cllr Bolderson with a copy of this conveyance.

It was suggested and agreed that the Ward Councillor and/or Clerk should try to get a monthly update on the Lagan Homes development to bring to the next meeting.

(11.2) 193261 – Brownfield land off Dean Pool, Kingstone – previously discussed within the presentation - no objection raised

(11.3) 193181 – Poultry House, Stone Street Madley – no objection raised.

(11.4) 193566 – Central Park, Dean Pool, Kingstone – previously discussed within the presentation - no objection raised

12.0 TO RECEIVE THE FINANCIAL REPORT:

(12.1) Schedule of payments.

The November schedule of payments had been circulated and it was unanimously agreed these should to be paid.

Expenses Oct 19	Expenses	£34.80 inc (£5.67 VAT)
Lengthsman	Village Maintenance	£225.00
Mr B Addis	Grass cutting	£900.00

Bank statement as of:		19.10.19	Nov invoices
Income			300.00
Current	£16730,70	£18546.18	1515.48
Savings Account	£3,664.01		
TOTAL	<u>£20,394.71</u>		
Balance b/f from 31st March 2019	£19,926.74		
Add Income	£6,000.00		
Total	<u>£25,926.74</u>		
Less paid out to date	£5,532.03		
TOTAL:	<u>£20,394.71</u>		

Account sheet – the Clerk explained that there had been an error by Herefordshire Council in that the £6000 Precept payment made in September had been paid into the Kingstone Village Hall account. It has been agreed that the Village Hall can transfer the £6000 directly to the Parish Council and a cheque was handed to the clerk.

(11.3) Precept/Budget setting – it had been agreed at the last meeting that a Working Group of Cllr M Walker; Cllr D Lloyd and Cllr Carole Russell would meet and discuss the Budget/Precept for 2020/21. A copy of their proposed draft budget had been circulated prior to the meeting. After discussion– it was unanimously agreed, by a show of hands, not to increase the budget for 2020/21 and the Precept application to remain unchanged at £12,000. The Clerk will submit the application form.

12.0 CORRESPONDENCE:

Travellers sites development plan; Development of River Lugg; Core Strategy and NDP Review workshop. Update on Parish Summit – all correspondence had been previously circulated and there were no comments made.

13.0 TO CONSIDER MATTERS RAISED BY MEMBERS FOR NEXT

AGENDA – Lagan Homes; Dirt Bike Track; Draft leaflet for schools; Speeding Issues; Dog Bin.

14.0 DATE of next meeting: Wednesday 11th December 2019 - earlier start of 7.00p.m.

The Chairman closed the meeting at 9.40 p.m.

Signed:



Date...22nd January 2020

Ward Councillor Bolderson gave a verbal report which included updates from Herefordshire Council on:

Flooding. For some of us the awful weather has dominated the past few weeks with Council officials and BBLP working hard to minimise the impact on people and properties. Within Wormside the rain has highlighted areas where drains are not working effectively and I have been working with both residents and the Locality Steward to report these so they can be logged and appropriate action taken. Any road related issues including drainage should be reported to the 24 hour, 7 day a week telephone number 01432 261800 or on the website https://www.herefordshire.gov.uk/info/200196/roads/190/report_problems_on_the_road

Temporary Winter Closure of Ross and Leominster Minor Injury Units

(MIUs). The Minor Injury Units will close for the winter period from 4 November 2019. All other services at Ross and Leominster community hospitals will continue as normal. This step, which mirrors the decision to temporarily close the MIUs last year, is part of a planned strategy to help the Trust cope with the increased winter pressures and to ensure that a safe service to seriously ill patients needing urgent care at Hereford County Hospital is provided.

Gritters. BBLP maintain and operate 15 frontline gritters and have reported that salt supplies and council owned salt bins have been restocked ready for winter. Crews will remain on stand-by until March to monitor the county's priority network (961km of roads). Wormside roads included in this network are the A465, B4348, B4349, C1228, Haywood Lane and Knockerhill Lane. During periods of severe weather, treatment may extend to some 667km of secondary routes including school routes, key links to rural communities and regular public transport routes with daily frequencies. The Winter Service Plan and gritting routes can be found on the [Herefordshire Council website](#). Residents can receive live 24/7 gritting updates by following @HfdsStreets on Twitter and know in advance when to extend journey times. In the case of extreme weather, road closures are listed on the Herefordshire Council website at www.herefordshire.gov.uk/roads and school closures and transport alerts at www.herefordshire.gov.uk/schoolalerts

Flytipping: In December 2018 furniture was found fly tipped between the A49 and A465 and an individual was sentenced in September 2019 after pleading guilty to failing to secure the transfer of waste with a written description of the waste. They were sentenced to a 12-month conditional discharge and ordered to pay costs of £600 plus a £20 victim surcharge. Herefordshire Council's Community Protection Team will investigate fly tipping which is reported by calling 01432 261761 or online

at www.herefordshire.gov.uk/flytipping. Residents can also call 01432 260051 to arrange a kerb side collection of bulky items from Herefordshire Council which costs £25 per three items (fridges or freezers cost £20 per item).

Climate Emergency Declaration: The Great Collaboration team has developed two consecutive workshops which provide an opportunity for councillors to talk with local experts about the implications of becoming a zero-carbon community. The first of these workshops will be held in Hereford 18 November at 7pm and is open to all parish councillors. <https://www.eventbrite.co.uk/e/the-great-collaboration-hereford-tickets-76422239977>

Ward Related Matters: Since the last meeting, I have been working with Constituents on a number of flooding, general street sweeping, and following up a request for road line work. I have also had several meetings with Council officers and BBLP to progress the work on local cycle paths and footpaths connecting all the key services within the Parish.

TRO open for consultation: formal consultation for the TRO Scheme at Kingstone will commence on Thursday 7th November. The public will have 21 days to issue comments/observations on the scheme. Objections to the proposal together with the grounds on which they are made must be sent in writing to the Traffic Management Team, ADL Traffic and Highways Engineering Ltd, ADL House, Oaklands Business Park, Armstrong Way, Yate, Bristol BS37 5NA, or by email to will@adltraffic.co.uk. The deadline for the receipt of objections is 12:00 noon on Thursday 28th November 2019. https://www.herefordshire.gov.uk/directory_record/5922/kingstone_b4349

Dirt Bike Track: Attended site meeting with PCSO Warne and Malcolm to Withington to review bike track.

Doctors Surgery: The Council received an email update from the Kingstone Surgery about the impact the s.106 monies have made from the Lagan Homes development. The surgery has reported that the use of the money has made a significant impact on helping them continue to provide the best access to patients amongst all of the Herefordshire practices.

Dr Warner – Kingstone Surgery: The new treatment room is now operational; all the work took place at weekends so there was no impact on existing services to patients. We have also created an additional consulting space for our attached clinicians and this has significantly increased our capacity and flexibility. We now have significantly more nurse appointments to cope with increasing demand. In November and then again in January, we shall be employing additional GPs to provide more GP appointments. The 106 money has really helped us prepare for the expected increase in patient numbers and we are now

seeing new families registering at the two major developments in Clehonger and Kingstone. In addition, we have purchased new clinical equipment for the new spaces, which we are not putting through the 106 process.

We are still waiting on the renovation and refurbishment of the patient and staff toilets and then renewal of the flooring throughout the surgery; this will be a mix of heavier-duty tiles and safety flooring in the clinical and toilet areas.

We have reviewed our other internal fitments and plan to replace and upgrade the patient seating in the waiting rooms and consulting rooms. This will all involve new seating with anti-bacterial protection to help with infection control and cleaning after mishaps. We also identify a need for some additional operator seating and this too will utilise anti-bacterial seat covering.

Lagan Homes Update

In response to the Parish Council's request, I have obtained information about the enforcement activities on the Lagan Homes development since July 2018. To date, there has been no evidence of demonstrable or actual harm to the community and in all instances Hereford Council (HC) and Lagan Homes have agreed upon appropriate resolutions.

Discharge of Drainage Details (c.14 & c.15)

Regulations have changed since the planning approval and Lagan Homes have been exploring options to integrate betterment activities into the drainage details to ensure that the final solution equals current environmental standards. As a result of these ongoing discussions with HC, signoff has been delayed, however, they are in hand and will be finalised in due course. From speaking to Lagan Homes, I have the following update:

- Storm Water: Initial agreements with HC were to connect into an existing manhole in the carriageway to the B4349 slightly east of Kingstone Surgery. This was then subsequently changed at the request of HC/Welsh Water. The works are now well progressed and the network is installed beyond Lowfield Meadow and resurfacing of the carriageway to this point has been completed. Further works will be undertaken during later stages of the build.
- All surface water from the site is restricted in accordance with the currently agreed strategy. Flows over and above this level are stored on site in attenuation ponds. Should there be a further increase in the number of houses, the restrictions would remain in place and there should be no increase in the discharge rate from the site.

- Foul Water: As with the surface water, the drainage connection point was changed after Lagan Homes had acquired the site and commenced construction. The scheme was redesigned and now consists of a new foul drain under the B4349 into an outfall offered within Lowfield Meadows. The foul network under the B4349 is now complete, however, there are restrictions on the length of road closure allowed at any one time and the work on the surface water took priority. Work on the foul drainage connection continues and until the offsite works are completed, the drainage flows from the development are all contained on site within the piped network and chambers. As with many rural properties, the chambers are being emptied by tankers when required.

HC has no control over people buying houses and moving in prior to the discharge of drainage conditions. However, interim arrangements are in place with no evidence of demonstrable harm to the community.

Other Conditions

Other conditions attached to the planning application that have not yet been discharged by HC include:

- C.11 which relates to closure of the existing access. Lagan Homes have confirmed that a stock-proof fence has been installed for safety along the site boundary and it is expected that additional hedging will be planted during November.
- C.12 which relates to cycle parking has been subsequently agreed and discharged by HC.
- C.16 relates to lighting elements some of which have been agreed by way of s.38 (road adoption agreement) with further elements relating to the s.278 agreement.
- Three other conditions are dependent on the s.278 agreement which relates to offsite works including footpaths, highways, cycleways etc. These conditions are in hand and progressing with legal and include:
 - o C.4 & C.5 which relate to the pedestrian crossing and 30mph limit. The TRO will be open for public consultation starting 7 November 2019
 - o C.13 which relate to the engineering specification for roads